



# CITY OF COLUMBIA

Department of Utilities and Engineering  
Compliance Division  
P.O. Box 147 | Columbia, South Carolina 29217  
Phone: 803-545-3049 Fax: 803-545-4130

## MENTOR PROTÉGÉ PROGRAM Implementation Plan- Protégé Project

**Project Type: Protégé Only or Protégé Lead (Circle One)**

Date: \_\_\_\_\_

Project Number: \_\_\_\_\_

Protégé: \_\_\_\_\_

Project Name: \_\_\_\_\_

Mentor: \_\_\_\_\_

Duration of the Project: \_\_\_\_\_

Project Contract Amount: \_\_\_\_\_

Protégé Amount: \_\_\_\_\_

\*If Protégé Lead project, a minimum 51% of contract to Protege.

**Statement of Commitment:** The Protégé is committed to providing an adequate amount of resources and effort to execute the plan below.

**1. What skills has the Protégé learned from their Mentor that will be utilized on this project?**

**2. What specific goals and milestones do you have for this project?**

**3. List proposed manpower and resources required for the project. List primary point of contact.**



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**4. What is the anticipated duration (in months) of each major phase of the project?**

**5. List the Subcontractors that will be used on this project, as well as the information requested below: (The Subcontractor(s) listed below will NOT consist of your Protégé.)**

Subcontractor's Name	Telephone	Address	Who will they report to?	Contract Amount	MPP MBE, WBE, SBE	Percentage of Contact

**6. What capacity will the Mentor be used on this project?**

**7. List bonding capacity and insurance coverage, etc. (if applicable)**



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**8. Do you currently have your WL or WP License (if applicable)?**

**9. Other Comments.**

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated:

EXECUTED by \_\_\_\_\_(Protege Firm) this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.  
Corporate SEAL

By: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTEST:  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

**RECOMMENDED FOR APPROVAL:**

EXECUTED by the Department of Utilities & Engineering, Compliance Division on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_  
Title: \_\_\_\_\_